



Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

Harlestone Parish Council	www.harlestonepc.org
Executive Officer/Clerk to the Council: Paul Thomas HarlestoneClerk@BTinternet.com The Old Bakehouse, Harlestone Village NN7 4EP	

Members of the Council are hereby summoned and members of the public and press are invited to attend the meeting of Harlestone Parish Council. This meeting may be recorded, but such activity must not impede the conduct or business of the meeting.

Harlestone Village Institute NN7 4EH
 19:00 on Wednesday 4th October 2023

AGENDA 002

334. Attendance and Apologies from Councillors

Council to formally resolve to approve reasons for non-attendance.

- | | | |
|------------------------|-------------------|---------------------|
| • Cllr Sarah Stock | (Chairman) | Cllr Susie Holland |
| • Cllr Mark Jones | (Deputy Chairman) | Cllr Toni Perryman |
| • Cllr Sue Flynn | | Cllr Rupert Knowles |
| • Cllr Claire Marshall | | Cllr Tony Ferraro |

Councillor Name	Reason for Absence	Approved (Yes/No)

335. Approval of the Minutes from the previous meeting(s)

The distributed and published minutes from the previous meeting(s) of the parish council.

336. To receive Declarations of Interests by members and applications for Dispensation by the council

Members are requested to make any declarations of personal or prejudicial interests, in line with the 2020 code of conduct, relating to items on this agenda.

337. Public Time for Comments by Members of the Public

Whilst parish council meetings are open to the public, contributions are limited by standing orders to allow only invited/scheduled guests or councillors to contribute. However, there is a section in each meeting when the Chairman suspends standing orders to hear any members of the public who wish to address the parish council. This time is limited to 15 minutes and three minutes per contribution unless requested otherwise by the Chairman and/or councillors. This is in line with Standing Orders of 2020, Standing Orders will then be reinstated to allow the Council to resume its meeting and discussion items.



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Harlestone Parish Council welcomes our guest:

Samantha (Sam) Philips – joint Head of Harlestone and Brington Schools.

338. Planning Applications

- **2023/6458/MAF**

Quarry Farm Buildings, New Road, Upper Harlestone NN7 4EJ

Change the use of this site to Sui Generis (Doggy Day Care and Dog Grooming Salon), installation of secure fencing.

339. Proposal to repair the tractor/storage barn roof at the Playing Fields

- Remove all existing broken slates and tiles from the roof.
- Use a like for like slate and tile match to replace.
- Sand and cement mix to replace the ridge tiles and repoint where necessary,
- Any associated debris to be cleared on completion.

- ES Roofing £400 inclusive

Notifications

- Cllr Holland has arranged for the Fish & Chip van to be situated at the HVI on Friday 6th October at 17:45, if successful this could be a permanent fixture for the 1st Friday of the month.

- John Gough (Mick George) has confirmed that due care and attention will be given to horse and riders;

“The concerns are duly noted and given the rural nature of a majority of the Company’s operational quarries this is a matter that the Company take very seriously. As part of their training, all MGL HGV drivers undertake a vulnerable road user training course which include instruction in dealing with horse riders and cyclists etc.”

- Northampton Relief Road Newsletter Autumn 2023

- Harlestone Village cast signs



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Unity Trust Bank Accounts

29.September.2023

Current Account (872)	£	18,271.73	CIL Deposit Account (898)	£	11,412.97
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Reserve Account (885)	£	44,697.77	Total Accounts	£	76,623.89
Playing Fields (885)	£	2,241.42			
	£	46,939.19			

Updates from the Advisory Committee, Working Parties and Points of Contact

a **Playing Fields Advisory Committee** Chairman Councillor Tony Ferraro

- Cllr Ferraro and the Clerk to work on a new risk assessment.
- Harlestone Cricket Club to merge with St.Crispin CC. The new club will be able to compete in the 2024 Northamptonshire Cricket League.
- Cllr Ferraro/Gary Slinn to source quotes to repair the storage barn roof and consider security options.
- To consider new entrance gates.
- Cllr Ferraro to get a quote for a new "Rules Sign".
- Consider the use of the playing fields for the 47th Northampton Scout Group to hold a Good Family Camp Out with around 15 families taking part.
- Wednesday & Thursday evening training, extra charge.
- Gates were left open!
- Member of the public looking to use the floodlight training.

b **PLR, Charities, Quarry Liaison** Councillor Sue Flynn

- Next Charities meeting is October.

c **Church Lane Carpark Working Group** Councillor Stock, Councillor Knowles

- New open gutter system to be constructed and the main drain will be excavated, the contractors have been instructed to start in the summer.
- Commencement date of the drainage work will be during the school summer holidays.



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d Wild Bunch Coordinator to offer a "light touch liaison" for the project
Councillor Mark Jones

- Promote the Wild Bunch group through the newsletter for new recruits.
- Numbers of swallows, swifts and house martins in the village are low, Cllr Knowles to source a presentation/information on the reasons.
- Cllr Jones has arranged a meeting on the 21st September 19:30.

e Speed Watch, Road Safety, Police Volunteer on Horseback
Councillor Toni Perryman (Joint Strategy with Harlestone Manor: Cllrs Perryman/Flynn)

- The VAS pole opposite the Fox has been delayed due to the pole being live.
- Cllr Perryman is training her new horse "Archie" to be road and traffic wise before he starts any duties.
- Cllr Perryman received a certificate from the Police for 5 year's service as a volunteer on horseback.

f Communications, Website, Newsletters
Councillor Sarah Stock/Councillor Mark Jones

- Contacts Page to be placed on the noticeboards with the council details, including website address, meeting dates.
- Cllr Jones to ask the HVI on the rules regarding dogs in the institute.
- Sandy Lane closure: June 12th to Spring 2024
- Cllr Jones to contact PCW to request new login details for Cllr Perryman and Cllr Holland. Cllr Ferraro can help with the setting up of the new council emails.
- Newsletter: would Cllr Knowles write a piece each month on subjects that include, nature, climate, solar panels, heat source pumps etc.

g Local Businesses, Annual Meeting of the Parish
Councillor Susie Holland

- The Fish & Chip van to make an appearance on the first Friday in October at the HVI.

h Athorp Estate and Conservation Officer Liaison
Executive Officer/Clerk

- Working Group: Cllr Marshall, Cllr Perryman, Cllr Stock, to look at possible new pathways and bridleways to present to S.Coleman.
- Cllr Knowles has concerns about the number of plants growing in the brook through Manor Farm, Cllr to formulate a letter to the owners.



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i Harlestone Village Institute Liaison
Councillor Mark Jones

- 2024: the HVI will celebrate its centenary, there will be an event in June.
- Cllr Ferraro is producing a commemorative booklet for the centenary; any photos would be gratefully received to add.
- A Christmas panto is being planned.
- Clerk to contact WNC/J.Shephard and ask whether the HVI has been identified as the emergency location for a major incident: floods, terrorism. Consider an emergency plan.
- Trustees/Finance Report: the HVI broke even, they were able to fund a new bench, new path and an £800 payment to the Ukraine support fund. The HVI has £53k in reserves.

j Harlestone Allotments
Cllr Tony Ferraro/Clerk

- Clerk to feedback to Cllr Ferraro which contracts have been returned.
- Clerk to update Cllr Ferraro on the allotment payments received this financial year.

k HPC Path Warden
Councillor Claire Marshall

Fix-my-street Report	Location, Damage, Repair
3585488	Church Lane, Beech Hedge, Needs cutting back from pathway, Rupert will continue to liaise with the owners in order to cut the hedge right back to the fence line. This hedge has been cut back partially over the path, to be cut back in the spring. Cllr Knowles to progress this action by email. Cllr Marshall to report to Highways again. Cllr Holland to speak with CC regarding the hedge having a hard cut and to ask who owns the footpath that runs alongside. Footpath CU23 near Church: Beech hedge over growing tarmac footpath. Nothing will be done during bird nesting season. Will update re proposed action when response when received.
3896894	Post for VAS is leaning, reported 18 th Oct.
	Stile by the Golf Club/Lake. Cllr Marshall has written to the Golf Club. (Not responded to date) We have been contacted by a member of the public who found this stile very dangerous. Cllr Marshall has reported this stile to the Golf Club again and has been told that this will be repaired as a priority. The hazardous fencing has been removed.

	Cllr Marshall has identified an issue near the bridge, details to follow.
	Crumbled/damaged tarmac at the Nursery Corner area where vehicles park, Cllr Marshall to report.
	Harlestone Heath signs are very overgrown.
	Damaged gate between Delf Lane and Holdenby.



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June Report – Cllr Marshall
Harlestone Heath Sign: Nearly Completely Overgrown. Have reported. Waiting for it to be cleared. Report 4644109
Beech hedge near Church CU23: Overhanging tarmac path on report 4642678
Bridleway CU4: Bank eroding at side of bridleway bridge. Response - will be repaired within 6 months 4208741
Bridleway CX5: Gate near South Lodge Holdenby has apparently been fixed today rep 4286854
Bridleways CU1 and CU2 - Glebe Lane Overgrown and hedge encroaching into 3m grass headland. Rabbit holes starting to emerge in surface. Response re CU1 - landowner to be contacted. Awaiting response for CU2. Report 4642775 and 4606196
Bridleway CU7: Gate to the cow's field - response was going to be investigated - had report today that been repaired on the spot? Now fixed. Report 4271943
Bridleway CU3 Gate: Dropped damaged and old also overgrown hedge and surface vegetation. Report no 4644163
Fence between Church and golf course. Golf club said they will fix - checked today still not complete.
Update from Kier/Northants Highways have a new Rights of Way Officer stating this month to cover Daventry region. Nick Wedgebrow left at Christmas.

Stile at the back of the garlic wood near junction of bridleways CU7 and CU15, this is not an actual footpath, therefore it can't be reported on fixmystreet, the step-up log has disintegrated, would this be an Althorp issue?
Fly-tipping of a double divan bed on the verge of Golf Lane.
Report the leaning Silver Birch on the A428 near the Bakehouse on fixmystreet/M.Venton.

l Planning applications for properties (please see agenda items)
Councillor Sarah Stock

- Note: MUGA: green lines of a different shade will be painted on the surface rather than white lines to lower the impact.

m Planning applications for tree work (please see agenda items)
Councillor Rupert Knowles

- Note: The Plaque for the WW1 tree on the Green has been delivered, Clerk to source a piece of slate to mount the plaque on.

n Reading through policies and proposing updates and changes for the council to approve
Clerk & Councillor Tony Ferraro

- Review the Standing Orders.



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o Green Space Working Party
Councillors Stock, Knowles, Jones & the Clerk

- To take the WNC mowing in-house by way of a grant around £450pa, HPC will need to allocate funds to pay for the extra costs.
- To coordinate the identifying, mapping and quoting of green spaces to be managed in the parish, and to establish wildflower areas within the parish that can be realistically managed by the council.
- AA Landscapes to clear the nettles along the church path during the November scheduled clearance.

Actions and projects outstanding from previous meetings.

Theme/Agenda ID:	Engraving the Obelisk			
Action:	Progress this project and source quotes for a proposal to the council.			
By Whom:	Cllr Ferraro			
By When:				
Comments:	<p>A member of the public has asked whether the council would consider engraving the second side of the Obelisk in Upper Harlestone to commemorate the Coronation of King Charles, the third side could be for King William and the fourth for King Louis.</p> <p>Council approved wording: To commemorate the Coronation of His Majesty King Charles III 6th May 2023</p> <p>Council approves the spend of £600 excluding VAT for this project and has delegated powers to Cllr Ferraro who has a number of contractors to contact and make a decision on the most suitable and cost effective for the parish obelisk work.</p>			
Status	Not Yet Started	In Progress	Complete	IN PROGRESS



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Next Meetings 2023/2024
7pm at Harlestone Village Institute

		January	No Meeting
Wednesday	7	February	2024
Wednesday	6	March	2024
Wednesday	3	April	2024
		TBC	Annual Meeting of the Parish
Wednesday	1	May	Annual Meeting of the Council
Wednesday		June	2024
Wednesday		July	2024
		August	No Meeting
Wednesday		September	2024
Wednesday	4	October	2023
Wednesday	1	November	2023
Wednesday	6	December	2023

The Chairman closes the meeting at:

Paul Thomas – Executive Officer

Dated: 27th September 2023

Paul.O.R.Thomas esq

Signature:

Executive Officer/Clerk: Paul OR Thomas

Signature:

Chairman: Cllr Sarah Stock

HPC comply with the Race Relations Act 1976 and Section 17 of the Crime and Disorder Act 1988